

**Shreveport Charter Schools, Inc.**  
Linwood Public Charter School  
401 W. 70<sup>th</sup> Street · Shreveport, Louisiana 71106

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**Board of Trustees Meeting**

**JUNE MEETING MINUTES**

Minutes - Board of Trustees Meeting June 21, 2021

The meeting was called to order at 4:06 p.m. by Board Chairperson Gard Wayt.

**Members present:** C. Franklin, L. Graham, B. Kimble, K. Laster, L. Marchive, T. Morehart, S. Nix, M. Toliver (via Zoom). A quorum was present.

Mr. Wayt extended congratulations to Board Member Mildred Toliver on her selection as president of the Rensselaerville Institute.

Mr. Morehart moved - seconded by Mr. Marchive - to approve the agenda as printed. Approved unanimously.

There were no conflict-of-interest advisements or visitor comments.

Mr. Marchive moved - seconded by Dr. Kimble - to approve minutes as submitted. Approved unanimously.

**FINANCIAL REPORT.** The May 2021 Financial Report was presented by Kevin Cox, 4th Sector. Highlights: school has "healthy" cash reserve and "healthy" fund balance; cash flow is steady; \$13.5 million budgeted; \$415,000 surplus predicted for end-of-year; balance sheet looks good.

Mr. Morehart asked about the timeline for the beginning of the loan forgiveness process. Mr. Cox stated it will begin in 45 days and he felt there would be no issues.

Mr. Morehart moved - seconded by Ms. Graham - to accept and approve the financial report as presented. Approved unanimously.

**EXECUTIVE DIRECTOR'S REPORT** covered various topics presented by staff. Ms. Sealy gave an overview of summer school, noting that 542 students are enrolled. Ms. Johnson explained the Flying Classroom, which is STEM. She also reviewed the parent involvement component of the program.

The report also mentioned the Year- Round Proposal was still in the "exploratory" stage. Parent surveys are being disseminated to assess interest. Prek - 2 would be the target grades. It was also noted that Shreve Island Elementary School, a Caddo Parish Schools year-round school, had been visited.

Mr. Wayt announced some personnel changes. Ms. T. Sealy has been promoted to Executive Director of Academics; Ms. A. Strickland has been promoted to elementary principal and Ms. C. Cruse has been promoted middle school principal.

**The Operations Report** was presented by Mrs. Pierson. She indicated the area displayed on the Promethean board for the Board's viewing was done by Durr Engineering. The area is not large enough for a football field and a softball field. Due to a flood way zone, the football field could not be built in the desired area.

**Enrollment Report.** Ms. Williams reported that the returning enrollment count for the 21-22 school year is 773 as of June 21.

**HR Report.** Ms. Myles reported that terminations are down, but resignations are up. Active recruiting is being done. She reviewed the recent Job Fair held at the school. Ms. Nix suggested that efforts really need to focus on recruiting experienced teachers. It was also noted that the coaching model is being restructured.

Dr. Jennings stated that Linwood is very competitive with incentives like a signing bonus and 401 (k) plan.

**BOARD CHAIRPERSON'S REPORT** covered various items. The 2021-22 Management Agreement has been signed by the Department of Education (DOE) and will be mailed.

Community Park. Mrs. Pierson has met with Officer Marcus Mitchell to discuss a partnership in building a Community Park. The Board may need to partner with the Caddo Parish School Board to determine what can be done with the property. Discussion is ongoing.

The Board Retreat is scheduled for July 31 from 10:00 a.m. to 3:00 p.m. The moderator will be someone from the LA Charter School Association. More information will be given at the July meeting.

Bylaws Update. Mr. Marchive stated that some changes will be suggested for the Bylaws.

Google Docs is being considered - and will be previewed - for recordkeeping for Board meetings minutes.

LCPS Branding. Mr. Wayt asked if "branding" is being used to promote Linwood. Ms. Williams answered that "branding" was not being utilized, but social media, parental involvement efforts and the YouTube channel are being used to promote Linwood.

Community Advisory Council. There are 14 members committed. Four additional members are needed.

Louisiana Tech Partnership. The association with Tech is proving to be quite positive.

There was no unfinished business nor new business.

Mr. Morehart moved to convene Executive Session at 5:26 p.m. Motion was seconded by Mr. Marchive. Approved by all. The session centered around Dr. Jonathan Williams' evaluation of the Linwood program and a legal issue. Mr. Morehart moved - seconded by Dr. Kimble - to end Executive Session at 5:50 p.m.

The regular meeting resumed at 5:51 p.m. with Mr. Morehart making a motion that the Executive Director receive \$8750 as incentive pay. Motion was seconded by Mr. Marchive and approved unanimously. Mr. Morehart also moved that Mr. Wayt be authorized to contact the RSD to make an offer on the property to be used as classrooms. Ms. Graham seconded. Approved unanimously.

Dr. Kimble moved - seconded by Ms. Graham - to adjourn at 5:54 p.m. Approved unanimously.

**Next meeting: July 19, 2021**