

**Shreveport Charter Schools, Inc.**  
Linwood Public Charter School  
401 W. 70<sup>th</sup> Street · Shreveport, Louisiana 71106

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**Board of Trustees Meeting**  
**SEPTEMBER MEETING MINUTES**

This meeting was held in person at Linwood Charter School Auditorium and via Zoom (Meeting ID: 267 635 4207)  
on **September 20, 2021**, at **4:00 PM**.

**Board Members Present:** Gard Wayt, Lauren Marchive, Travis Morehart, Lori Graham, Sheryl Nix, Kerry Laster, Dr. Bernard Kimble, Mildred Toliver(Zoom), Cynthia Franklin(Zoom)

**Leadership Team/ Staff Present:** Dr. Staughton Jennings, Kevin Cox, Wanda Austin-Lewis, Starla Ross, Tara Sealy, Jennifer Myles, Marilyn Johnson, Shirley Pierson, Letisha Williams, Cheradee Williams, Aaryenne Strickland, Arlene Huling

**Call to Order:** 4:09 pm by Mr. Gard Wayt.

**Quorum Check:** A quorum was present.

**Approval of Agenda:**

- Mr. Wayt requested a motion to amend the agenda for September 20, 2021, with the following changes, due to impending deadlines:
  - To add “Approval of the Louisiana Compliance Questionnaire” under the section, Financial Report
  - To add “Authorize the Board President to enter negotiations for a new property contingent upon approval by BESE” under the Board Chairman’s Report
  - To add “Authorize application for a material amendment to our Management Agreement that will allow the school to have two locations” under the Board Chairman’s report
  - To add “Approve the minutes of the September 20<sup>th</sup> meeting in a special meeting on Wednesday, September 22, 2021” under the Board Chairman’s report
- Mr. Morehart: Moved to approve the agenda with the above changes to the agenda.
- Ms. Graham: Seconded the motion to approve the agenda with the above changes to the agenda.
- All voted in favor.

**Conflict of Interest Advisements:** There were none.

**Visitor Comments:** No Visitor comments.

**Approval of Minutes from Previous Meeting:**

- Mr. Morehart: Moved to approve the August minutes as distributed.
- Ms. Nix: Seconded the motion to approve the August minutes as distributed.
- All voted in favor.

**Financial Report:**

- Mr. Kevin Cox presented the financial report through August 31, 2021. See [link](#) for details.
  - Mr. Morehart: Moved to approve the financial report as presented.
  - Mr. Marchive: Seconded to approve the financial report.
  - All voted in favor.

**Approval of Louisiana Compliance Questionnaire:**

- Mr. Morehart: Moved to approve the Louisiana Compliance Questionnaire.
- Ms. Graham: Seconded to approve the Louisiana Compliance Questionnaire.
- All voted in favor.

## **Executive Director's Report:**

- Dr. Jennings gave the Executive Director's report. A consent agenda was sent out and reviewed by the board prior to the meeting. The floor was opened for questions.

### Consent Agenda

*Items included: Academics, Operations, Marketing/Recruitment, and Human Resources*

### Q & A and Comments from BOT members:

Mr. Morehart: How many students are on the waiting list?

Dr. Jennings/Mrs. L. Williams: Estimated 50-100 kids. Middle school is maxed. We can now only accept first and third graders.

Mr. Morehart: Can we drop the 5% who haven't completed all paperwork, to make more room?

Mrs. L. Williams: They are fully registered. The 1,038 have been in the building.

- Mr. Morehart: Moved to approve the items on the consent agenda as submitted.
- Dr. Kimble: Seconded to approve the items on the consent agenda.
- All voted in favor.

Ms. Huling, Dean of School Culture, gave the Student Activities report. Below is a list of the following activities:

September 28- Pre-K and Kindergarten Picnic and Teddy Bears

September 28- Pizza by the Slice

September 30- Positive Behavior Intervention Support (PBIS) Thursday (student will receive treats)

October 7- Muffins with Mom (held virtually)

October 13- Donuts with Dad

October 21- Pre-K Pumpkin Patch Field Trip

October 21- Rock Your School Day (Board Members are invited)

October 28- Hallo-READ for PK- 4<sup>th</sup> (Reading Book Character Team/ Trunk or Treats)

October- Fall Pictures

Ms. Huling asked the board members to support Hallo-Read by donating bags of candy (no peanuts and no peanut butter candy). She also invited the board members to attend Rock Your School Day.

## **Board Chairman's Report:**

- Mr. Wayt provided the Board Chairman's Report.

### Retreat Summary

Mr. Wayt shared that he is still working with Kevin Gutierrez of LA Association of Public Charter Schools. Mr. Wayt will present a detailed report at the next board meeting.

### Bylaws

Mr. Wayt is working with Attorney Graham to complete the proposed bylaws. The proposed changes will be distributed to the BOT members for review.

### Board Committees

Mr. Wayt reported there might be some changes. Updates will follow at the next board meeting.

### Community Advisory Council

Mr. Wayt reported that the Community Advisory Council is continuing to gain new members. It will be finalized within a month.

### Linwood Differentiation

Mr. Wayt was approached about a new endeavor for the school involving aquaponics. This endeavor would include supplementary support to the current community gardening and good nutrition program at the school. Dr. Jennings is working on this project and will provide more details in the future.

#### Louisiana Tech Partnership

Mr. Wayt informed the group that there will be a Zoom meeting about creating pathways to bring teachers from Tech on Wednesday at 2:00 PM.

#### Expansion Plans

Mr. Wayt shared with the board that Dr. Jennings and he have been looking at additional facilities. There is a possibility of using the ESSER money and other funds to acquire those facilities.

**Unfinished Business:** There was none.

**New Business:** Mr. Marchive is working with Dr. Jennings and Ms. Pierson to resolve the issue about parking. Parking needs may be affected by whether we purchase new facilities. There will need to be further discussion; however, the school will have to hire a civil engineer for this project in any case.

#### **Executive Session:**

- Dr. Kimble: Moved to enter executive session at 4:43 pm to discuss a legal matter.
- Dr. Laster: Seconded to enter executive session to discuss a legal matter.
- All voted in favor.

The executive session was brief and ended at 5:09 pm.

#### **Authorize application to BESE for a material amendment to the Management Agreement that will allow LPCS to operate in two locations:**

- Mr. Morehart: Moved to authorize applying to BESE for a material amendment to the Management Agreement that will allow LPCS to operate in two locations.
- Dr. Kimble: Seconded to authorize applying to BESE for a material amendment to the Management Agreement that will allow LPCS to operate in two locations:
- All voted in favor.

#### **Authorize the Board Chairman to enter negotiations for the purchase of additional school property subject to approval by BESE and the Department of Education:**

- Attorney Graham: Moved to authorize the Board Chairman to enter negotiations for the purchase of additional school property subject to approval by BESE and the Department of Education.
- Mr. Marchive: Seconded to authorize the Board Chairman to enter negotiations for the purchase of additional school property subject to approval by BESE and the Department of Education.
- All voted in favor.

#### **Approve a special board meeting by Zoom on Wednesday, September 22, 2021 at 2:00 PM to approve the minutes of today's meeting:**

- Ms. Nix: Moved to approve a special board meeting by Zoom on Wednesday, September 22, 2021 at 2:00 PM to approve the minutes of today's meeting.
- Dr. Laster: Seconded to approve a special board meeting by Zoom on Wednesday, September 22, 2021 at 2:00 PM to approve the minutes of today's meeting.
- All voted in favor.

**Adjourn:** Mr. Morehart moved to adjourn the meeting. All seconded and voted in favor to adjourn the meeting at 5:13pm.

Please mark your calendars.

Consensus- The next meeting will be on **Monday, October 18, 2021**, at **4 PM** in person.